

# Request for Modification

To: Morningside Heights Housing Corporation ("MHHC")  
80 LaSalle Street  
New York, NY 10027

1. I would like to modify the ownership of shares of stock of MHHC allocated to the apartment indicated below (the "Stock" and "Apartment" respectively):

Apartment No. \_\_\_\_\_

Address (Please check one):

70 LaSalle Street

100 LaSalle Street

80 LaSalle Street

501 West 123<sup>rd</sup> Street

90 LaSalle Street

549 West 123<sup>rd</sup> Street

2. The current owner(s) of the apartment are:

\_\_\_\_\_  
Print Name of Owner

\_\_\_\_\_  
Print Name of Co-Owner

3. The modification(s) requested is/are: (check or complete all appropriate blanks):

A. Add \_\_\_\_\_ (insert printed name of Stockholder to be added) as an additional Stockholder, complete C(i) below and indicate the relationship of the person to be added.

Relationship to present Stockholder: \_\_\_\_\_

B. Delete \_\_\_\_\_ (insert printed name of Stockholder to be deleted). If Stockholder to be deleted is deceased, attach certified death certificate. If living, the signature of the Stockholder to be deleted must be acknowledged before a notary public. A form of acknowledgement is attached. It must be executed by both the Stockholder to be deleted and the notary public.

C. Form of ownership

(i) \_\_\_\_\_ Ownership to be as joint tenants with rights of survivorship or Tenants By the Entirety or

(ii) \_\_\_\_\_ Ownership to be 50/50 as Tenants in Common or in such other ratio as indicated:

(1) \_\_\_\_\_ % (2) \_\_\_\_\_ %  
Print Name Share Print Name Share

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D. The undersigned owners represent that they are the sole owners of the Stock and the Apartment and that there are no liens or encumbrances against the Stock or the Apartment of any nature whatsoever and that the undersigned have full authority, without the need for consent from any other person or party to make the requested modification of ownership of the Stock and the Proprietary Lease for the Apartment except as indicated in paragraph E below.

E. If the consent of any other person or party to the requested modification is required, or if you have pledged your Stock as collateral for a loan, complete all appropriate lines below:

(i) I pledged my Stock to \_\_\_\_\_

\_\_\_\_\_  
(Insert Name and Address of Lender)

(ii) I must obtain the consent of the person or party indicated below:

Name:

Address:


(Insert names and addresses of any lien holders or others, if any, who have an interest in the Stock and Apartment and whose consent may be required before MHHC can change title to the Stock.)

F. Attached are My/Our (i) original certificate for the Stock and (ii) original Proprietary Lease.

G. Any person or persons to be added as a Co-Stockholder or new Stockholder must also sign below to confirm their wish to become a Stockholder in the manner indicated and to be bound by the terms of MHHC's Certificate of Incorporation, Bylaws, Proprietary Lease and House Rules.

The undersigned understand that the modification requested is subject to approval by the Tenant Selection Committee and agree to submit such information and documents as the Tenant Selection Committee requests including, without limitation, full financial disclosure in the form designated by the Tenant Selection Committee.

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**Present Stockholder(s):**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of Co-Stockholder, if any

\_\_\_\_\_  
Print Name of Stockholder

\_\_\_\_\_  
Print Name of Co-Stockholder, if any

\_\_\_\_\_  
Daytime Phone #

\_\_\_\_\_  
Daytime Phone #

\_\_\_\_\_  
S. S. #

\_\_\_\_\_  
S. S. #

**Prospective Stockholder:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name to be Added

\_\_\_\_\_  
Daytime Phone #

\_\_\_\_\_  
Denied

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Deferred

Comments:


\_\_\_\_\_  
Signed by  
Tenant Selection Committee

Date: \_\_\_\_\_